

Dear Parent

The Spalding Special Schools Federation - Election of Parent Governor

1. There is a vacancy for an elected Parent Governor on the Local School Board of The Spalding Special Schools Federation.
2. Candidates for the Vacancies. Parents of school age children have a statutory right to be considered for the vacancies provided that the following conditions are satisfied.
 - 2.1. Candidates must be a parent of a registered pupil at the school.
 - 2.2. Candidates must provide a proposer and seconder to their nomination.
 - 2.3. The proposer and seconder must also be a parent of a registered pupil at the school.

Candidates who have been adjudged bankrupt or who have made an arrangement with their creditors and either remain undischarged OR been convicted of a criminal offence in any court should contact the Clerk, through the School Office **BEFORE** declaring themselves as a candidate.

3. If you would like to declare yourself as a candidate please find a Proposer and Secunder and complete the attached declaration form and then return it to me via email, as soon as possible but **NO LATER THAN 9 am on Friday 5 March. The personal information on the proposal form will be disseminated to the school register of electors should a ballot become necessary.** My email address is Jingle.Governor@citacademies.co.uk
4. Procedure. If there are fewer, or the correct number, of candidates the Local School Board will appoint them. If there are more candidates than vacancies a ballot will be necessary. I will contact you again to explain the result of the nominations and with details of the arrangements for a ballot if necessary. If you have any questions regarding the above, or you are unsure of any aspect of procedure, then contact the Clerk via the email address above.

Yours sincerely

Jo Ingle

J Ingle

Clerk to the Local School Board and Returning Officer for Elections

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